



## Application for Employment

We consider applicants for all positions without discrimination based on race, color, religion, creed, gender, national origin, age, marital or veteran status, disability, or any other legally protected status.

*(Please Print)*

Position Applied for	Salary Desired	Date of Application
How did you learn about us?		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Walk-In
<input type="checkbox"/> Relative	<input type="checkbox"/> Internet Site	<input type="checkbox"/> Friend _____
<input type="checkbox"/> Other _____		

Last Name	First Name	Middle Name
Street Address	City	State
		Zip Code
Telephone Number(s)		
Cell		Other

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No

If Yes, give date: \_\_\_\_\_

Have you ever been employed with us before?  Yes  No

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

If No, when? \_\_\_\_\_

Are you authorized to work lawfully in the United States?  Yes  No

Will you now or in the future require Garlock Brothers Construction Inc. to commence ("Sponsor") an immigration case in order to Employ you (for example, H-1B or other employment-based Immigration case)? This is sometimes called "sponsorship" for an Employment-based visa status.  Yes  No

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available to work? \_\_\_\_\_

**WE ARE AN AT-WILL, EQUAL OPPORTUNITY EMPLOYER**

Are you available to work:  Full Time  Part Time  Shift Work  Temporary  
 Are you currently on "lay-off" status and subject to recall?  Yes  No  
 Do you have a reliable method of getting to work?  Yes  No  
 Have you ever been involuntarily terminated from a job?  Yes  No  
 If Yes, please explain \_\_\_\_\_

**EDUCATION**

	Name and Address of School	Course of Study	Diploma/Degree Level
High School			
Undergraduate College			
Graduate Professional			
Other (Specify)			

Speak, Read and Write Fluently:  
 English  Other: \_\_\_\_\_

Describe any specialized training, apprenticeship, skills and extra-curricular activities.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What kind of work interests you the most? What are your projected plans for future careers?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EMPLOYMENT**

Start with your present or last job. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

- |   |                   |                 |
|---|-------------------|-----------------|
| <p>1. Employer _____<br/>         Address _____<br/>         Telephone Number(s) _____<br/>         Job Title _____<br/>         Reason for Leaving _____</p> | <p>From _____</p> | <p>To _____</p> |
| <p>2. Employer _____<br/>         Address _____<br/>         Telephone Number(s) _____<br/>         Job Title _____<br/>         Reason for Leaving _____</p> | <p>From _____</p> | <p>To _____</p> |
| <p>3. Employer _____<br/>         Address _____<br/>         Telephone Number(s) _____<br/>         Job Title _____<br/>         Reason for Leaving _____</p> | <p>From _____</p> | <p>To _____</p> |

4. Employer \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number(s) \_\_\_\_\_  
Job Title \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

*If you need additional space, please continue on a separate sheet of paper.*

List professional, trade, business, or civic activities and offices held. You may exclude memberships which would reveal gender, race, religion, national origin, age, ancestry, disability, or other protected status:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ADDITIONAL INFORMATION**

Other Qualifications  
Summarize special job-related skills and qualifications acquired from employment or other experience.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S STATEMENT**

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

**I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT, IF HIRED, MY EMPLOYMENT RELATIONSHIP WITH THIS ORGANIZATION WOULD BE OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY RESIGN AT ANY TIME AND THE EMPLOYER MAY DISCHARGE THE EMPLOYEE AT ANY TIME AND FOR ANY OR NO REASON. IT IS FURTHER UNDERSTOOD THAT THIS "AT WILL" EMPLOYMENT RELATIONSHIP MAY NOT BE CHANGED BY ANY WRITTEN DOCUMENT OR CONDUCT UNLESS SUCH CHANGE IS SPECIFICALLY ACKNOWLEDGED IN WRITING BY AN AUTHORIZED EXECUTIVE OF THIS ORGANIZATION.**

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date